



Outer North East Community Committee

Alwoodley, Harewood, Wetherby

Meeting to be held in Civic Hall, Leeds, LS1 1UR
Thursday, 21st March, 2024 at 5.30 pm

Councillors:

- | | |
|---------------|--------------|
| L Buckley | - Alwoodley; |
| N Buckley | - Alwoodley; |
| D Cohen | - Alwoodley; |
| S Firth | - Harewood; |
| M Robinson | - Harewood; |
| R. Stephenson | - Harewood; |
| N Harrington | - Wetherby; |
| A Lamb | - Wetherby; |
| P Stables | - Wetherby; |

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<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1005&MIId=12258&Ver=4>

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Images on cover from left to right:

Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre

Harewood - rural landscapes; Harewood Arms

Wetherby – bridge over the River Wharfe; racehorse sculpture

A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|---|---------|
| 1 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p> | |
| 2 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p> | |

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
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| 3 | | | <p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p> | |
| 4 | | | <p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p> | |
| 5 | | | <p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p> | |
| 6 | | | <p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> | |
| 7 | | | <p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm, as a correct record, the minutes of the meeting held on the 11th of December 2023.</p> | 7 - 18 |
| 8 | | | <p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes (If any)</p> | |

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
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| 9 | | | <p>OUTER NORTH EAST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive and consider the report of the Head of Locality Partnerships providing an overall update on the work that the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> | 19 - 40 |
| 10 | | | <p>OUTER NORTH EAST COMMUNITY COMMITTEE FINANCE REPORT</p> <p>To receive and consider the report of the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund Capital Budget, as well as the Community Infrastructure Levy budget for 2023/24.</p> | 41 - 50 |
| 11 | | | <p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2024/2025</p> <p>To receive the report of the City Solicitor requesting Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.</p> | 51 - 54 |

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OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 11TH DECEMBER, 2023

PRESENT: Councillor N Harrington in the Chair

Councillors L Buckley, N Buckley,
D Cohen, S Firth, A Lamb, M Robinson and
P Stables

27 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals.

28 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There was no exempt information.

29 LATE ITEMS

There was a formal late item which was Policing Priorities in Outer North East, this was circulated to Members prior to the meeting and was on the agenda as item 12a.

For further details, please see minute 35 below.

30 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillor R Stephenson.

31 DECLARATION OF INTERESTS

Councillor M Robinson drew the Committee's attention to the fact that he was employed by TechUK, given the Committees consideration of the item titled '100% Digital Leeds Update'.

32 OPEN FORUM

The Governance Services Officer reported that no submissions had been received with respect to the "Open Forum".

33 MINUTES OF THE PREVIOUS MEETING

RESOLVED - That the minutes of the meeting held on the 18th of September 2023 be confirmed as a correct record.

34 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

35 POLICING PRIORITIES IN THE OUTER NORTH EAST

The Head of Localities submitted a report which formed a discussion around policing priorities in the Outer North East area, with input from Elected Members, partners and members of the public.

Inspector Richard Armstead and Sergeant Sam Standen attended the meeting and outlined the following information:

Draft minutes to be approved at the meeting
to be held on Thursday, 21st March, 2024

- Inspector Armstead had been in post for the Leeds North East Neighbourhood Policing Team (NPT) since June 2023, replacing Inspector Richard Horn upon his retirement. It was noted to have been a challenging 6 months.
- Policing priorities for the Outer North East were set by the Police, local community and relevant partners.
- Across the Outer North East, burglary of dwellings was a key priority as well as community concerns for anti-social vehicle use.
- It was noted that anti-social vehicle use at the Moor Allerton Centre had been less of an issue recently, however, work was ongoing to address issues at the park & ride at King Lane. Sergeant Pervin was thanked for his work on this.
- Partnership work with the Council to secure additional CCTV at King Lane had not been successful, however, it had prompted the conversation regarding best practise and a three stage model for engagement, education and enforcement.
- A process for addressing anti-social vehicle use was via tracking and indexing registration plates, with letters being sent to repeat bad drivers, noting they had attracted the attention of the Police. More than 12 letters had been sent and if the pattern of vehicle misuse continued, individuals will be dealt with via Anti-Social Behaviour Orders and Public Space Protection Order powers.
- The increase in residential burglary was a priority for the Leeds North East NPT, with Alwoodley suffering the highest amount out of the three Wards.
- Initiatives to address residential burglary were, preventative strands through NPT and the 999 Team. The Darker Nights campaign included extending Police presence later into the evenings and nights, supported by an intelligence process and tackling cross force and district border burglaries as teams of burglars were noted to have been travelling from Bradford and North Yorkshire to target the area.
- Specific traffic operations had been commenced to target excess speeding, in collaboration with the Stainbeck Police Station team. Methods were, checking vehicles, ticketing people for driving offences, raising the Police profile and work alongside the Vision Zero scheme.
- An operation was scheduled over the Christmas period to target drink driving, along with other driving offences.
- Residential burglary in Harewood had increased with up to 4 reports over the past month, but overall, this Ward had the lowest figures for all reported crime.
- Recent burglaries in Harewood had been commercial and residential with quad bikes being targeted, all options to address these crimes were being considered, with a cross border instant messaging chat established to track stolen property and follow each case.
- Staffing was proportionate to crime demand, with the North East experiencing approximately 30% of all crime in the Leeds district. If Members wanted to request additional staff for the area WYP Officers noted, they would support this.

- Work to identify criminals committing commercial burglary in Wetherby was ongoing, with intelligence being gathered and Farmwatch being re-established.
- A Neighbourhood Support Staff Officer post had been vacant for a significant time. A job offer had been submitted for an individual who was to be released from another role within West Yorkshire Police and was expected to start in January 2024.
- Lines of communication were expected to improve once the post had been filled and Members were thanked for their patience over the past months.

The following points were discussed in response to questions from Members:

- It was confirmed that upon making a report to the Police, a visit will be conducted by Police to a dwelling that had been burglarised, followed up by a forensic investigation. It was noted the initial visit was to provide assurance and was aimed to be done within an hour after a reported burglary.
- It was believed that burglars had been travelling from Bradford and other areas into the Outer North East, largely for socio-economic reasons.
- It was noted that the tasking meetings that were previously held with Alwoodley Ward Members at Stainbeck Police Station could be re-established.
- PubWatch meetings were confirmed to take place on the first Tuesday of each month.
- A recently appointed PCSO was overseeing ShopWatch. It was noted shoplifting impacted Wetherby the most in the Outer North East. It was confirmed that ShopWatch covered Boston Spa.
- The process for Police dealing with theft from a shop was dependent on the context and circumstance, but the threat, harm, risk, investigation, vulnerability and engagement (THRIVE) model was followed. There were around 3 suspected teams of shoplifters operating in the Outer North East.
- As part of the FarmWatch initiative, suggestions for Community Committee funding to provide Automatic Number Plate Recognition (ANPR) cameras were outlined. NPT Officers in attendance supported any offer of additional funding and provision of equipment but noted ANPR cameras may raise information governance concerns; clarity on this potential issue was to be sought from higher management.
- Stamping farming equipment and vehicles, to disable the ability for criminals to quickly sell stolen property on, was noted to be used in North Yorkshire, which could also be utilised by West Yorkshire Police.
- In order to further discussions relating to how the Community Committee can support and fund specific Policing technology a meeting was agreed to be scheduled for Members and NPT Officers.
- It was agreed that the Committee will write to Chief Superintendent Dodds, who controls the budget for the district, to request additional staff for the North East NPT Team.

- Reporting crime was encouraged in order to create an evidence based reflection and incident log which will impact on staffing and Police provision for the area. As well as via 999 or 101, reports can be made online.
- Further to the reference in the report that Wetherby and Harewood Wards account for 20% of all recorded crime in North East Leeds, a breakdown of the figures was agreed to be provided into specific crimes for each area.
- It was outlined that a beat code was appointed to the location of a reported crime, but work was ongoing to address cross ward and cross border crimes, however, the beat code was used to record a crimes location that would feed into the crime data for a Ward. Once the Support Officer post had been filled, capacity to work on crime analysis will increase.
- A message of thanks was extended to the NPT Officers for their attendance at the meeting and their work to make communities safer.

RESOLVED – That the contents of the report, verbal update from West Yorkshire Police and Members comments, be noted.

(Councillor D Cohen joined the meeting during consideration of this item)

36 **100% DIGITAL LEEDS UPDATE**

The report of the Head of 100% Digital Leeds updated the Committee on the work of the 100% Digital Leeds digital inclusion team. Including information on some of the workstreams and activities that were increasing digital inclusion for geographical communities and communities of interest.

The Head of 100% Digital Leeds outlined the following information:

- Points 2 to 5 of the report set out how the 100% Digital Team operated as part of the Integrated Digital Service, working with partners and services engaged with communities.
- Point 4 set out the vision of the department, noting that *‘everyone in Leeds has equal opportunity to use digital tools, technology and services in the right way for them’*. The aim was to provide opportunities and capacity without being prescriptive.
- Community voice informed operations to address where need is most significant for digital support and education, enabling people to determine their own outcomes when using digital technology.
- From point 6 the ongoing projects 100% Digital were involved with were outlined, with a link to the Digital Leeds Website included where more detailed information on key initiatives can be found.
- A notable project related to digital inclusion for transport, in order to increase tools available and expand people’s options, such as using bus and taxi apps. The project had been ongoing for around 9 months and funding had been secured from central Government.
- Projects focused on a cross sectional and community voice models, consulting with relevant parties, such as the third sector, who deliver services for communities of interest.

- The service relied upon a range of expertise with varied understanding and scope from partners, some localised and some city wide.
- Point 12 onwards noted the breadth of work conducted by the service, working to improve the capacity for partner organisations and addressing barriers to inclusivity through funding, information and co-designed interventions.
- Point 14 detailed consultation results from a sample survey of 10% of the organisations the service worked with over the last year.
- Appendix 1 provided an illustrative overview for broadband speed and coverage for Leeds North East.
- Appendix 2 provided an A-Z list of partners the service had worked with over the past year.

The Committee discussed the following:

- As some areas of the Outer North East had limited access to Hubs and libraries, it was outlined that capacity for an increase in home visits was being worked on, with some funding potentially being secured, to engage with elderly people and people living with disabilities or mental health issues.
- The Digital Inclusion Board, which was co-chaired by 100% Digital Leeds and Leeds Older People Forum, and with Wetherby In Support of the Elderly (WiSE) included on the board's membership, was noted to be well attended and displayed good partnership working.
- Any suggestions from Members for appropriate community venues or organisations the service could engage with were welcomed.
- To address digital inequality, an equipment lending scheme was in place to allow people to begin their journey to accessing digital skills and technology.
- The reliability of the data contained in Appendix 1 was queried as it only detailed internet bandwidth availability and not the number of buildings or people that were connected. In response, it was noted internet providers often withhold this information due to its commercially sensitive nature.
- It was confirmed that landlines were proposed to be turned off by 2025, and all calls after then will be done via the internet. This raised challenges as Council telecare services, including fall alarms, operated through landlines and some people may not be ready to make the change, however, British Telecoms (BT) were providing vulnerable customers with support and information. Further updates on the issue were to be provided back to Members.
- The consultation sample size of 10% was noted to be low, the reasoning behind this was to not add additional pressure on organisations as they were unpaid partners. A list of organisations specific to the Outer North East was to be provided to Members.
- Town and Parish Councils were suggested as a suitable bodies for community engagement, with access to community venues that would be good for events or workshops.
- To achieve the ambition for 100% of people in Leeds to have the opportunity to choose to use technology in a way that suits their

lifestyle, socio-economic factors need to be addressed. Through partnership work, organisations can provide people with a safety net to have access to digital technology to manage their health, social connectivity and employment opportunities.

- Success was noted to be indicated by the services support of wider council strategies, such as Health and Wellbeing and Inclusive Growth.
- The funding for the Department for Transport's 'Tackling Loneliness with transport' was outlined to be approximately £200,000 which was shared between relevant partners and as the Council is a statutory body, funding was applied for by partner organisation.
- The need for digital skills development and inclusivity was noted to be great across Leeds and the main barriers to access were age, poverty and education level. There was also a personal choice element to provision and the model for engagement by the service was thought to be appropriate and not overbearing.
- It was outlined that the service only had a regional contact for the Department for Work and Pensions (DWP) which shared the Leeds digital inclusion model across West Yorkshire. Local data from DWP was to be gathered to outline people's needs, such as eligibility for social tariffs.
- A General Practitioners Surgery was due for closure in the Harewood Ward, it was agreed the 100% Digital Team will assess options, alongside input from Members, to support technological requirements, to reduce disruption for people accessing health care from this community. A meeting to discuss options was proposed.

RESOLVED – That to the contents of the report and Member comments be noted.

37 GYPSY TRAVELLER SERVICE

The report of the Gypsy Traveller Service provided the Outer North East Community Committee with an update regarding the ongoing work of the service.

The Gypsy Traveller Service Manager presented the report, noting the following information:

- The service was comprised of a small team and was responsible for statutory administration of social housing, unauthorised traveller encampments and management of settled traveller sites.
- There had been an increase in encampments, historically these were in East and South Leeds but had become more prevalent in North Leeds, particularly with the opening of the East Leeds Orbital Road (ELOR) and associated open areas.
- The policy approach was to negotiate terms for the encampment or a managed move, with consultation with Asset Management to determine better suited locations.
- Alternative locations were becoming more difficult to identify given the Council's financial position and land being sold off.

- The process for dealing with encampments was informed by Government guidance and law, requiring a welfare assessment to be conducted for determination of eviction or negotiation and the use of Policy Section 61 powers for removal of an encampment were in place.
- Facilities, such as portable toilets, were often provided to limit the environmental impact an encampment may have on an area and local communities.
- The following relevant statistics were provided;

| Year | Total Encampments in Leeds | % Encampments Outer North East Area | Average Days + Cost |
|--------------|----------------------------|-------------------------------------|---|
| 2021 | 109 | 2% | 12 days - £6,807 |
| 2022 | 93 | 3% | 15 days - £3,294 |
| 2023 to date | 81 | 9% | 3 days - £111 (short stays, S61 used once, no legal costs) |

- The more frequent encampments that had occurred in the Outer North East were at Wetherby Leisure Centre, The Ings and the Wilderness Car Park.
- Partners the service worked with were West Yorkshire Police, Leeds Anti-social Behaviour Team (LASBAT) and Localities as well as charities and organisations that advocate for travellers.
- An update from a Highways perspective was provided by a Principal Engineer, noting the following;
 - Numerous measures had been installed to deter illegal camping and fly-tipping. In particular, these included installation of concrete and steel bollards along with large stone boulders. Demountable bollards had been installed where vehicular access needs to be maintained for mowing etc. Unfortunately, criminals (who are equipped with industrial equipment) had vandalized some of these items. The maintenance teams were working hard to replace these items as swiftly as possible.
 - Many incremental adjustments had been made to the road signs and roadmaking's etc. Further adjustments were due on site over the coming weeks. On request of the Police, a number of bays had been installed to facilitate the use of mobile speed cameras.
- The majority of travellers passing through Leeds were in the summer travelling to events such as Appleby fair, with the route down the A1 within the proximity of ELOR.
- The requirements for a suitable negotiated stopping site were outlined and suggestions from Members for any proposed sites were welcomed.

In response to questions from Members, the following points were discussed:

- Given the need to identify negotiated stopping sites and the reduced amount of Council owned land, renting land from private owners was queried as an option. It was noted that liaison with the Planning department was addressing this, with the potential for a private land strategy.
- Some concerns for the accuracy of the provided data were raised with many more encampments noted within the Outer North East. There were some discrepancies with cross Ward borders and where an encampment was recorded, but during the consultation for ELOR it had been raised multiple times that the open spaces will encourage encampments. It was agreed that the figures would be reviewed.
- As the ELOR encampments had starkly increased and had incurred multiple cases of criminal damage to gain access to sites, to then provide facilities could be perceived as essentially aiding criminals.
- It was confirmed the agreed settled sites were at capacity with 41 families residing at Cottingley Springs and 8 at Kidacre Park. Some land had been identified for new permanent sites as part of the Planning Site Allocations Plan.
- The Programmes Board was to be re-established to discuss best practise for negotiated stopping and permanent site procedures, but it was noted the service was unable to relocate unauthorised encampments to existing permanent sites.
- The Cottingley Springs site had existed since the 1970's, with 20-30 families on the waiting list for the site. The Kidacre Park site was established in 2018 and the strategy was currently under review to understand need and expansion up to 2040. There were around 1 or 2 vacancies per year which were filled on a priority need measurement.
- As encampments can incur high costs to the Council, analysis of mitigation measures and preventative methods were quired. In response it was noted that target hardening was difficult as heavy equipment can be used to destroy blockades such as bollards.
- The Environmental Crime Team were seeking additional funding to install more CCTV at repeatedly encamped sites and evidence was needed to prosecute crimes such as fly tipping.
- The measures to deter or negotiate were not serving the end purpose as disruption to the Outer North East had increased, with community events being cancelled due to encampments. Proactive alternatives needed to be sought.
- Work across district borders was queried as there was a settled site at Spring Lane in North Yorkshire that could potentially be utilised. This issue was to be discussed at the next meeting of services across regional Local Authorities, however, it was noted neighbouring authorities did not hold the same negotiated stopping policy.
- The number of permanent settled sites under the jurisdiction of nearby Local Authorities were requested. There was a 38 plot site in Wakefield and 2 sites within Bradford but further details were to be provided back to Members.
- No sites had been negotiated with private landlords yet as considering this as a potential option was at an early stage.

- The direction of the service as facilitation or enforcement was queried as some sites were left in a dire state despite Council money being used to provide facilities, potentially impacting the perception of the service for Council taxpayers. Public perception was a challenge given the length and cost of the eviction process outside of Section 61 orders.
- The service had an enforcement role, in liaison with relevant partners, alongside its statutory requirements for welfare. The public were encouraged to contact all relevant services to express concerns.
- As disregard for the wider community had occurred previously at some encampment sites, the success of the facilitation and negotiation approach was queried. It was noted that different groups of travellers responded differently, and issues caused by a group entail different actions and evidence was required to prosecute criminal acts.
- It was suggested that as Leeds was often being used as a stop off on the way to events, such as Appleby fair, cross border conversations and identification of routes travellers use may be best to facilitate negotiated stopping sites through various districts.
- Negotiated stopping sites were only available for up to 28 days, any permanent or semi-permanent site was required to go through the planning process.
- There was a database with over 20 years of input outlining locations, negotiation processes and outcomes.
- Although the behaviour of traveller encampments differed, the businesses around ELOR had been negatively impacted, the Police seemed unwilling to proactively use Section 61 powers and the cost to the Council was increasing annually, the negotiated stopping method was queried as best practise.
- It was noted there were cultural differences between residents and traveller groups. The need for education and understanding to find common ground and reduce the feeling of contempt, were stressed.
- A suggestion was made that Wetherby Racecourse may be appropriate as a negotiated site, as although far from an ideal location and the likely difficulty of public perception, solutions to improve the situation were needed to reduce disturbance and crime.

RESOLVED –

- 1.) That the contents of the report, along with Members comments, be noted.
- 2.) That the following suggested suitable locations that could potentially be used as stopping sites, be noted.

38 OUTER NORTH EAST COMMUNITY COMMITTEE FINANCE REPORT

The Head of Locality Partnerships submitted a report to update the Community Committee on the budget position for the Wellbeing Fund, Youth Activity Fund (YAF), Capital Budget as well as the Community Infrastructure Levy Budget (CIL) for 2023/24.

The Localities Officer highlighted the following information:

- The remaining Wellbeing Budget balance for the Committee was outlined as £41,621.79, with the Ward split as Alwoodley £12,211.26, Harewood £12,230.65 and Wetherby £17,179.88.
- The remaining YAF balance was £14,611.40, with the Ward split as Alwoodley £7,887.80, Harewood £8,028.63 and Wetherby £427.97.
- The remaining Capital balance was £33,895.01 with the Ward split as Alwoodley £12,953.68, Harewood £11,487.66 and Wetherby £9,453.67.
- Since the last Community Committee meeting on the 18th of September 2023, there had been one project approved by DDN for additional litter bins in Wetherby for the cost of £2,750.

The Committee discussed the following:

- It was confirmed that “Members Improvements in the Community and the Environment” (MICE) were also making a contribution towards the total cost of the Land Purchase East Keswick Wellbeing funding application.

Projects set out in the report were discussed, and agreed as follows:

| Project title | Amount proposed | Wards covered | Decision |
|-------------------------------|--|---------------|----------|
| Deepdale Centre Utility Costs | £7,000 (Wetherby & District Development Fund) | Wetherby | Agreed |
| Land Purchase East Keswick | £6,500 (Harewood Environmental Fund) | Harewood | Agreed |
| Wetherby Youth Project | £427.97 | Wetherby | Agreed |

RESOLVED –

- 1.) That the Wellbeing & Youth Activities Fund (YAF) applications be determined as set out above.
- 2.) To note;
 - a. Minimum condition arrangements for 2023/24
 - b. Changes to the Small Grant administration process (paragraph 18)
 - c. Details of the Wellbeing Budget position (Table 1)
 - d. Wellbeing proposals for consideration and approval (paragraph 21 & 22)
 - e. Details of the Youth Activities Fund (YAF) position (Table 2)
 - f. Youth Activity Funding proposals for consideration and approval (paragraph 28)
 - g. Details of the Capital Budget (Table 3)
 - h. Details of the Community Infrastructure Levy Budget (paragraph 29)

39 OUTER NORTH EAST COMMUNITY COMMITTEE UPDATE REPORT

Draft minutes to be approved at the meeting
to be held on Thursday, 21st March, 2024

The Committee received a report which provided an update on the key activities being undertaken by the Localities Team based upon the priorities identified by the Community Committee. In presenting the report, it provided the Committee with an opportunity to discuss or seek further information on the range of actions currently being undertaken.

The Localities Officer in attendance introduced the report, outlining the following information:

- As part of the discussion regarding Outer North East Community Committee public engagement and venues where meetings were held, the following statistics outlining engagement with webcasts of recent meetings were provided:

| Video title | Views |
|--|-------|
| Outer North East Community Committee - 18th September 2023 | 68 |
| Outer North East Community Committee - 24th July 2023 | 72 |
| Outer North East Community Committee - 13 March 2023 | 142 |
| Outer North East Community Committee - 12th December 2022 | 107 |
| Outer North East Community Committee - 26th Oct 2022 | 8 |
| Outer North East Community Committee - 27th June 2022 | 6 |
| Outer North East Community Committee - 10 March 2022 | 3 |

- It was noted that the more recent figures displayed substantially more people watch the webcast that had historically attended meetings at community venues within the Outer North East.

The following points were discussed:

- During the meeting, a message of thanks had been submitted by a resident within Wetherby to Councillor A Lamb for his recent campaign against the introduction of parking charges at public green spaces. It was noted the resident was watching the webcast live.
- Previously the Outer North East Community Committee had been held at venues within the Outer North East Wards, as opposed to the Civic Hall. It was noted that these venues were unable to support the technology and security to webcast from and turnout from members of the public had been low. The webcast was an easy access point for the public.
- The Community Committee review was ongoing, with a workshop scheduled for the 17th of January 2024 which would cover community engagement best practice. The Chair encouraged Members to attend.
- The webcast allowed people to engage with the meeting after it had taken place, view only specific items of interest to the individual and was a helpful record for accountability for Members.
- The cause behind the increase in viewership for the webcast of more recent meetings was queried. The specific items for consideration at these meetings may have had an effect on the uptake.
- The effect of people logging in and out of the webcast as well as the number of Council officers viewing had on the figures was queried.
- It was thought the impact of officers viewing the webcast was likely fairly minimal as those involved in the proceedings will generally be attending to present an item. It was expected that the uptake in views

was due to social media promotion and evidence suggests the webcast was the best method for community engagement.

- The Outer North East area was substantial in terms of geographical size and given inadequate public transport provision it may be difficult for residents to travel between towns and villages to attend meetings that were held moving through the Wards.
- It was noted that other forums such as Parish and Town Council meetings and workshops serve the community well and were also a good space for residents to raise issues.
- Running Councillor Surgeries sessions via online methods had been successful and well engaged with.
- Some items, such as standard governance procedures, may not be relevant or interesting to residents, so the webcast allows them to tune into specific items of interest. Further consultation could be conducted with residents to discuss relevant topics they think should be considered by the Committee.
- A suggestion was proposed for a dial in method for the public to make submissions as part of the Open Forum. This was agreed to be looked into to work out the feasibility and logistics.
- The webcast was a good method for engagement, given the context of living in a digital age and when the technology for webcasting from community venues was available this would be the preferred method. Members noted the appropriate technology should be lobbied for.
- Recent discussion at the Environment, Housing and Communities Scrutiny Board had covered potential options to provide facilities to webcast from community venues.
- Establishing the objectives of the Committee and developing agendas which cover issues that are important to the community was being discussed as part of the Community Committee review and workshops.
- It was noted that holding the Committee within the Outer North East Wards with the late evening start time will impact officers.
- A message of thanks was extended to Andrew Birkbeck, Localities Programme Manager, for all of his work over the years for the Localities service, benefiting the communities of Leeds.

RESOLVED – That the contents of the report, along with Members comments, be noted.

40 DATE AND TIME OF THE NEXT MEETING

RESOLVED – To note that the next meeting will take place on Thursday, the 21st of March 2023 at 5:30pm.



Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood, Wetherby)

Report author: Elaine Matson, Localities Officer

Date: 21ST March 2024

To note

Outer North East Community Committee Update Report

Purpose of Report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main Issues

Updates By Theme

Environment and Community Safety: Champion Cllr Lamb

3. An update will be provided for the next committee meeting.

Children and Families: Champion Cllr R Stephenson

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved in the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.

6. A Youth Activity Fund Consultation Survey is now 'live' and young people can complete the survey by clicking the YAF Survey link, or alternatively, by scanning the QR code. The last day that young people can respond is the 31st March 2024.

YAF Survey QR code:



YAF Survey link:

<https://surveys.leeds.gov.uk/s/H5X5TG/>

Employment, Skills and Welfare: Champion Cllr S Firth

7. An update will be provided for the next committee meeting.

Health, Wellbeing and Adult Social Care: Champion Cllr N Harrington

8. An update will be provided for the next committee meeting.

Updates from Key Services

Youth Service

9. The Youth Work Report detailing the summary of the Youth Work delivered across the wards Alwoodley, Harewood and Wetherby can be seen in Appendix 1.

Cleaner Neighbourhoods Team

10. If you have any unwanted items that are not suitable for donation and you cannot get to a Recycling Centre, you can book in a free unwanted items collection (bulky collection). If you live within the Leeds council tax area the service can collect up to 5 items per collection, with a maximum of 4 collections per year.
11. Any environmental issues should continue to be reported in the usual way via the online portal or by emailing at eneaction@leeds.gov.uk.
12. Please see tables below for service request figures 29th November 2023 – 5th March 2024.

| Service Request Type | |
|--|----|
| A Board | 0 |
| Abandoned Caravan/Trailer | 2 |
| Abandoned Vehicle | 10 |
| Bin not Returned | 7 |
| Commercial Premises Duty of Care Inspect | 0 |
| Commercial Waste Issues | 4 |
| Damage to Highway | 9 |
| Dangerous Wall | 0 |
| Domestic Waste Issues | 0 |
| Drainage | 7 |
| Flyers | 0 |
| Flyposting | 0 |

| | |
|---------------------------------|------------|
| Housing - Defect | 2 |
| Housing - Vacant | 4 |
| Illegal Advertising | 3 |
| Illegal Vehicle Crossing | 0 |
| Litter from vehicles | 1 |
| Litter Problems | 25 |
| Nuisance - Accumulation/Deposit | 0 |
| Nuisance - Light | 2 |
| Nuisance - Other | 8 |
| Nuisance - Premises | 0 |
| Nuisance Vehicle | 1 |
| Obstruction | 18 |
| Odour - Other | 0 |
| Placard | 3 |
| Rodents | 2 |
| Smoke from Bonfire | 4 |
| Smoke from Chimney | 4 |
| Trading on Highway | 0 |
| Vehicles for Sale | 0 |
| Verge or Pavement Parking | 0 |
| Waste in Gardens | 4 |
| Total | 120 |

| Service Request Type | Alwoodley | Harewood | Wetherby |
|-----------------------------|------------------|-----------------|-----------------|
| Bulky Waste Collections | 193 | 154 | 178 |
| Enforcement Fly Tipping | 42 | 19 | 57 |
| Fly Tipping | 73 | 23 | 90 |
| Ginnel Clearances | 2 | 3 | 2 |
| Litter Complaints | 8 | 6 | 12 |
| Overgrown Vegetation | 54 | 25 | 30 |
| Road Sweeping | 18 | 22 | 26 |

13. The citywide Cleaner Neighbourhoods Service (CNT) will be undertaking a review of how the service areas operates in response to workloads. The aim will be to minimise as much as possible the impact on the day-to-day cleanliness of streets and neighbourhoods; with the priorities remaining to empty litter bins, clear and investigate fly tipping, remove offensive graffiti, and ensure streets are swept to reduce the risk of flooding.
14. Resources will continue to be focused in those areas where the need is greatest and in support of corporately agreed priority neighbourhoods. The review will also look at how residents and local groups can be better supported in community led action to keep their neighbourhoods clean and green.
15. The CNT Service continues to work exceptionally hard in difficult circumstances to deliver essential street cleansing services in the area.

Climate, Energy and Green Space

16. Scholes Primary School play equipment has been installed and the play area is in full use and being enjoyed by the pupils.
17. Continuing to work with Scholes Parish Council on the proposals for the play area in the public park.

18. A suitable location has been agreed for the new edible bed at Holywell Lane, Shadwell. Support is continuing from the Parish Council and discussions are ongoing with regards to funding.
19. Tree planting has been completed at The Ings, Wetherby. Discussions are ongoing with regards to the repairs to the barrier.
20. The new signage showing the route for the Harland Way, Wetherby is programmed in for Spring 2024 once the handover is complete.
21. Consultation has taken place in partnership in Housing and with residents on proposals for a refurbishment of the Cranmer Bank play area. The results have been analysed and bids have been submitted to HAP for funding.

Public Health

22. **Winter Messaging.** Whilst exposure to cold weather can affect anyone, some people are particularly at risk. A reminder of the key messages:
 - Check on family, friends and neighbours who are at higher risk of becoming unwell
 - Check the weather forecast and the news
 - Make sure you have sufficient food and medicine
 - Take simple measures to reduce draughts at home
 - Heat the rooms you spend most time in, to 18°C if you can
 - Keep bedroom windows closed
 - Wear multiple layers of thinner clothing
 - If you're eligible, get vaccinated against flu and Covid
 - Get help if needed. Call NHS 111 or in an emergency 999
23. A winter comms toolkit is available which includes public and workforce facing copy and assets for social media, bulletins etc. The toolkit is available [here](#).
24. **Cost Of Living Support.** The Leeds City Council Cost of Living page signposts to support and advice on everything from welcome spaces to seasonal health advice. You can find out more [here](#).
25. **Flu And Covid Update.** Recent data from UKHSA shows that flu rates have continued to increase and Covid rates have stabilised, following recent decreases. The Covid vaccination programme has now ended. The flu vaccination programme closes on 31 March.
26. There is further information about seasonal vaccinations and winter health [here](#). There is further information about the flu vaccine [here](#).
27. **Measles.** There is an increase in cases of measles, with outbreaks in the West Midlands and London. Further outbreaks will spread to other towns and cities unless urgent action is taken to increase measles, mumps and rubella (MMR) vaccination uptake. You can read more [here](#).
28. **HIV: Launch Of Community Grants Programme.** National HIV testing week started on 5 February and encourages people to take advantage of free, quick, confidential tests, which are available across Leeds as well as ordering online tests, available [here](#).

29. A community grants programme has been launched to support communities and residents living with HIV, tuberculosis (TB), and viral hepatitis as the city marks one year on from becoming a global fast-track city. Information about the grants programme is available [here](#).
30. **Move Mates Leeds.** Pair people up carefully, and volunteers go the extra mile to enhance their beneficiary's life, through walking, running and generally getting out and about. There are some heartwarming stories of the impact this has had on residents on their website. Beneficiaries commensurate with their ability enjoy enhanced physical, mental and emotional health through the project.
31. Move Mates are looking for referrals within the Outer North East from the LS17 postcode for Alwoodley, Bardsey, East Keswick, Eccup, Harewood, Moortown, Shadwell, Slaid, Hill, Weardley, Wike areas. Please contact Elaine Barrow elaine@movethemasses.org.uk.

Leeds Anti-Social Behaviour Team

32. Of the 33 new cases opened in the last month none of these were in the Outer North East area which is a positive.

| LASBT East Caseload | Count | % Change on previous month |
|-------------------------------|-------|----------------------------|
| Current East Caseload | 147 | + 4% |
| Cases Open in last month | 33 | +136% |
| Closed Cases in last month | 40 | -32% |
| % of active citywide caseload | 32% | -2% |

33. Of the 33 new cases opened none were in Outer North East. There are no emerging trends in either areas or case type.
34. The current active caseload across the Outer North East area remains at 14 cases as follows:
- Aberford x 1 for Threats / Actual Violence
 - Alwoodley x 6 of which 1 Verbal Abuse, 3 Noise, 1 Threats / Actual Violence, 1 Misuse Public Space
 - Boston Spa x 3 of which 1 Noise, 1 Rowdy Behaviour, 1 Drugs / Substance Misuse
 - Thorner x 1 for Verbal Abuse
 - Wetherby x 3 all were Threats /Actual Violence

Community Hubs

Welcome Spaces

35. All Community Hubs and Libraries across Leeds are 'Welcome Spaces' this initiative is to provide a warm welcome with free hot drinks and games where residents can spend some time with company. For further information please visit: [Welcome Spaces](#)

36. The following and activities have taken place at Moor Allerton Community Hub and Library since December 2023.
- Weekly Storytime and Rhyme Time, Tuesdays, 10.30 - 11.30am.
 - Weekly Digi Drop Ins, Mondays 1.30 – 2.30pm.
 - Chess Club, fortnightly on Wednesdays, 3.30 - 5pm.
 - Long Covid Group, Tuesdays, 2 - 3pm.
 - Hearing Aid Clinic, every 4th Thursday of the month.
 - Barclays Bank every Monday and Thursday, 9am – 4pm.
 - Jobshop Pop-Up, Thursdays, 9am – 5pm.
 - Brodetsky class visits throughout December.
 - Games Group held every 2 weeks throughout January.
 - Book Trust storytime sessions throughout February.
 - Remaking Midwinter craft event, 4th January
 - Readers of the Lost Book, w/c 12th February.
37. The following and activities have taken place since Wetherby One Stop Centre and Library and Boston Spa Library since December 2023
- Digi Drop ins run weekly at Wetherby.
 - Lego Spike Mighty Machines, 7th October.
 - Hate Crime Awareness Week w/c 23rd October.
 - Sphero Ghost Train, 1st November.
 - Lino Print Workshop, 29th November.
 - Lego Club Special, 17th February.
 - Code club launched on 20th February.

Housing Leeds

38. The following bids have approved since the last Community Committee:
- Leeds Rhinos Wetherby Sport Camp.
 - Moor Haven Court White Lining
 - Retirement Life Schemes Tablecloths and Bingo Machine.
 - Scotts Hill Close Residents Parking Only Parking Sign
 - Slaid Hill Litter Bins

39. Please see the tables below for updates on budgets for Outer North East

| Budget Summary Sheet 2023/24 | Totals | 2023/24 Budget Expenditure |
|-----------------------------------|-------------------|----------------------------|
| Budget for 2023/24 | £24,545.28 | 66.93% |
| Carry Forward from 2022/23 | £5,167.50 | |
| Total 2023/24 Budget | £29,712.78 | % available |
| Approved Budget Spend 2023/24 | £19,886.39 | 33.07% |
| Available Budget (Balance) | £9,826.39 | |

| Budget by Ward | Number of Projects Submitted | Number of Projects Approved | Amount Committed by Panel | % Committed | Other Funding Contributions |
|----------------|------------------------------|-----------------------------|---------------------------|---------------|-----------------------------|
| Alwoodley | 8 | 4 | £9,325.04 | 31.38% | £18,860.00 |
| Wetherby | 7 | 5 | £9,769.00 | 32.88% | £58,115.60 |
| Harewood | 4 | 3 | £641.00 | 2.16% | £- |
| Multiple ONE | 2 | 1 | £151.35 | 0.51% | £151.35 |
| All ONE | 0 | 0 | £- | 0.00% | £- |
| Total | 21 | 13 | £19,886.39 | 66.93% | £77,126.95 |

40. The last Outer North East Housing Advisory Panels meeting will take place on Thursday 14th March. From April 2024 the Tenant Engagement Team will support with:
- Communications materials (hard copy and digital)
 - Identifying training opportunities
 - Making links with other groups, LCC services, Third Sector/Voluntary organisations and other Public Services
 - Setting up and running tenant and resident groups
 - Sourcing funding opportunities

Employment and Skills

41. **Universal Credit.** The number of people who are claiming Universal Credit (UC) due to unemployment, as of November 2023, in the Outer North East Community Committee area is 1,511. This is an increase of 131% since March 2020, pre-pandemic levels, and an increase of 22 claimants on the previous month.

The table below shows the number of people claiming Universal Credit (Not in Employment) in the Outer North East Community Committee area and by ward.

| | Universal Credit Claimants (Not in Employment) 16-64yrs | | | | | |
|-------------------------|---|-------------|--------------|-------------|---------------|-------------|
| | March 2020 | | October 2023 | | November 2023 | |
| | Number | Rate* | Number | Rate* | Number | Rate* |
| Leeds | 23,631 | 4.5% | 48,825 | 9.4% | 49,108 | 9.4% |
| Outer North East | 653 | 1.9% | 1,489 | 4.3% | 1,511 | 4.4% |
| Alwoodley | 387 | 2.9% | 819 | 6.2% | 832 | 6.3% |
| Harewood | 95 | 0.9% | 243 | 2.4% | 247 | 2.4% |
| Wetherby | 171 | 1.5% | 427 | 3.8% | 432 | 3.8% |

*Rate shows the number of claimants not in employment as a percentage of the working age population

42. **Activities and Provision.** The table below shows the number of people supported by the E&S Service from the Outer North East Community Committee area and by ward.

| | Accessing Services | | Into Work | | Improved Skills | |
|-------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| | 2023/2024 (Apr – Dec) | 2022/2023 (Apr – Dec) | 2023/2024 (Apr – Dec) | 2022/2023 (Apr – Dec) | 2023/2024 (Apr – Dec) | 2022/2023 (Apr – Dec) |
| Outer North East | 216 | 295 | 55 | 69 | 92 | 102 |
| Alwoodley | 157 | 209 | 40 | 41 | 72 | 77 |
| Harewood | 36 | 57 | 11 | 23 | 13 | 16 |
| Wetherby | 23 | 29 | 4 | 5 | 7 | 9 |

During April – December 2023

- 9,799 people accessed the Service, 216 of whom were residents from the Outer North East.
 - Supported 2,457 people into work, 55 of whom were residents from the Outer North East. Customers were supported into work across all sectors with the largest numbers in construction, health and care including childcare, manufacturing, ICT, digital and comms.
 - Supported 2,975 people to improve their skills, 92 of whom were from the Outer North East.
43. **Leeds Employment Hub.** A single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are

disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city. Further funding has been secured which will see the role of the Advisors continue until at least March 2025.

44. All Jobshops are open, 5 days a week for face-to-face appointments which include the City Centre Community Hub. There is a pop up Jobshop at Moor Allerton Community Hub on Thursday 9:00 – 17:00.
45. **Community Learning.** Provision continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which includes face to face within a community setting, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.
46. Between April - December 2023, 3,554 people started a Community Learning course. There were 559 courses delivered at 118 venues, in addition, there were 17 courses delivered on-line. In the Outer North East area, 95 people started a course.
47. For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>
48. Employment and Skills had a full Ofsted Inspection from 11th – 14th December 2023. The Community Learning provision was graded Outstanding across all areas, the first Local Authority to achieve the Outstanding judgement since the new Education Inspection Framework (EIF) commenced in September 2019. The inspectors found:
 - Adult learners gain valuable skills, which often transform their lives.
 - They benefit from a highly ambitious curriculum that meets a diverse range of needs across the city, widens participation in learning, improves life chances and develops stronger communities.
 - Subcontractors are carefully selected with expertise in community learning to enable them to meet the needs of specific local communities and groups, and to meet skills priorities.
 - Subcontractors deliver highly effective, bespoke programmes to support the most vulnerable learners to access education.
49. The first event Community Learning Celebration Awards took place on the 18th July 2023 at Leeds Civic Hall. This event celebrated the accomplishments of all learners and tutors and embraced their future progression into further/high education, volunteering and/or employment.
50. **Multiply.** Is the free, government funded, adult maths support programme, part of Levelling Up, Skills for Life. The programme is aimed at helping adults to improve their maths skills and boost their number confidence. E&S are developing and delivering courses and activities through partnerships with community organisations and other partners; to help people use numeracy to manage their money; for parents wanting to increase their numeracy skills in order to help their children.

51. Delivered Events and Activities

- **School and College Engagement and Delivery** during July – December 2023, delivered 55 activities to a total of 5,660 young people, 596 parents and carers and 129 teachers. This included 48 Apprenticeship Awareness sessions delivered at 27 schools to a total of 3,730 young people, 518 parents and 119 teachers. The sessions were delivered at the following schools in the East of the City:
 - Abbey Grange C of E Academy, Allerton Grange, Allerton High School, Bishop Young Academy, Boston Spa, Cardinal Heenan Catholic High School, Corpus Christi, Mount St Mary's, Roundhay High School, Temple Moor High School Science College, The Temple Learning Academy, Wetherby High, Springwell Academy, Ruth Gorse Academy and Leeds College of Building.
- **BNI Golden Triangle Business Network Meeting** held 1st December 2023 at Days Inn Wetherby, E&S presented and networked to raise awareness of business offer to 12 different businesses.
- **Connecting Communities to Health and Care Careers** 19 Information and Assessment Sessions were delivered from July to December 2023. 197 people engaged in the sessions of whom 82 were referred to pre-employment courses, 23 referred into We Care Academy and 68 were referred for Numeracy and Literacy support via Community Learning.
- **Security Recruitment Event** at the City Centre Community Hub held on the 27th July 2023. Advisors engaged with 53 customers and DWP for a Sector-Based Work Academy Programme (SWAP) Fair on 27th September 2023.
- **A Tech Careers Information Session** was delivered at Leeds Maximus office on 6th September 2023. This session provided information to 15 employment advisors and team members to let them know about tech career options and entry routes to help support their customer groups into sustainable employment options in the tech sector.
- **Black Young Professionals** event held at the Infinity Works office in Leeds on 6th September 2023, 25 people attended. The team promoted upcoming events and support for finding employment in Leeds, the aim was to encourage a diverse audience to consider digital and creative careers.
- **Leeds Tech Careers Launchpad 3.0, Getting Hired in Tech** took place at BJSS office in Leeds City Centre on 20th September 2023. Guest speakers from BJSS, Glean and NHS LTHT joined the session to provide guests with knowledge and tips on getting hired in tech roles. 40 people attended.
- **The Leeds Digital Careers Fair (LDCF) 2023** took place on 26th September 2023, at the Leeds First Direct Arena. The event was aimed at those new to a career in tech and digital. 4,000 attendees were given an opportunity to engage with a range of tech training providers and employers to find out about the diverse career opportunities available, plus attend interesting talks and demonstration sessions.
- **Virtual Careers Expo (LDCF)** as part of Leeds Digital Careers fair, a virtual careers expo was launched on 26th September until 31st December 2023. This was an immersive platform for young people to access careers and skills information and opportunities in Leeds, with a focus on our emerging sectors. A mini roadshow also took place at 3 higher education venues to showcase the virtual careers expo to students and encourage sign ups, allowing more students access to the emerging sector careers information.
- **Reducing Re-Offending, Jobs Fair** was delivered at HMP Wealstun 28th September 2023. 7 organisations attended with Advisors engaging with 60 prisoners to offer support on their release.
- **UK University Search Jobs Fair** held at Elland Road on 17th October 2023. 480 young people aged 15-19 attended. Delivered a presentation on benefits of doing an Apprenticeship to approximately 180 of the attendees.

- **SEND Employment Forum** was launched by E&S on 17th October 2023 at Leeds City Museum. 100 people attended and covered:
 - How to help young people with additional support needs take their first step on the career ladder
 - Pathways to employment, including supported internships
 - How you can help to build an inclusive workforce across the city
 - How to sign up for a supported internship
- Jobs Fairs Community Hubs working in partnership with DWP delivered the following:
 - Youth Jobs Fair at City Centre Hub 27th October 2023.
 - Jobs Fair at Kirkgate Market 20th October 2023.
 - Over 50's Jobs Fair at City Centre Hub 22nd November 2023.
- **Have a Go Fortnight** as part of the national Lifelong Learning campaign, local partners delivered taster and have a go skills sessions from 6th November 2023 to 17th November 2023. The focus was on digital and other priority sector skills as part of the fortnight of activities, aiming to encourage adults to undertake further learning to help progress their career. 4 skills taster sessions took place with 26 people attending the in-person and on-line sessions.
- **Refugee Jobs Fair** held at the Civic Hall on 7th November 2023, 71 refugees and migrants attended, with lots of previous experiences and transferable skills.
- **The BIG Social Care Jobs Fair** was delivered on 15th November 2023 at the Bridge Community Church, Burmantofts. The event was co-ordinated in partnership with We Care Academy and provided information and opportunities for people interested in accessing roles within the care sector. 304 visitors attended. 27 employers provided opportunities offering interviews, collected CVs and distributed applications form. Employers included Children's Residential, private care homes and Adult Social Care. E&S Advisors also provided support, 10 job offers were made on the day.
- **Leeds Creative Skills Festival** returned to the Leeds first direct arena on 20th November 2023 with exhibitors showcasing opportunities in the creative and cultural sector. The event offered the 3,081 visitors a chance to speak to 63 exhibitors including training providers, colleges and universities who offer creative courses; talk to employers; attend interesting speaker sessions to learn about creative careers, skills and pathways; and also offered interactive activities. 9 Leeds schools block booked students and were sent the targeted LCSF23 presentation prior to the event.
- **EME (Elected Home Educated) Community Forum** held on 23rd November 2023 at Civic Hall, attended by parents/carers and young people to gain a better understanding of various opportunities available to them in Leeds. Offered support and guidance for post 16 options through E&S.
- **Migrant Access Project** an 8 week facilitated training programme for 14 migrants new to Leeds. The event took place at Dewsbury Road Community Hub with guest speakers sharing information about their services which included DWP, West Yorkshire Police (WYP), Prevent and Employment and Skills (E&S).

52. Planned Events and Activities

- **Careers in Catering** recruitment information and interview sessions planned for 24th January 2024 at City Centre Community Hub to support promotion of kitchen assistant posts in schools across the city.
- **Leeds Apprenticeship Recruitment Fair** will take place on 5th February 2024. Visitors can find out more about Apprenticeships and meet with providers and employers. Over 100 organisations have booked stands to exhibit at the event and approximately 6,000 visitors are expected on the day.

- **Smart Works Jobs Fair** at Leeds Beckett University Students' Union planned for 8th February 2024. This event will provide information on vacancies, Apprenticeships and supported internships to all attendees.
- **Connecting Communities to Health and Care Careers** fortnightly Information and/Assessment Sessions will be delivered at sites across the Priority Wards and City Centre Hub. The sessions will continue to support recruitment to roles within the Health and Care sector, including Adult Social Care, Children's Residential Practitioner and Administrative roles. Additional Community Learning provision will also be in place.
- **Reducing Re-Offending** a planned pilot to offer support to prisoners due to be released into Leeds from HMP Wealstun will be offered early in the new year. Advisors will establish contact with the identified group prior to release to enable support in accessing employment and training opportunities when resettled.
- **Digital skills bootcamps with UA92 and Microsoft** on-line and Tech North training centre. Working with UA92 and Microsoft to support 2 digital skills bootcamps to be delivered to Leeds residents, to upskill them in areas of Cloud and Data. On completion of the 10-week bootcamp, graduates will be supported to gain employment in the tech sector.

53. **Employer Engagement.** Within the last year the Service has supported 385 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.
54. BNI Golden Triangle Business Network Meeting held 1st December 2023 at Days Inn Wetherby, E&S presented and networked to raise awareness of the E&S business offer to 12 different businesses.
55. E&S provides a school brokerage service 32 businesses provided activities to approximately 1,680 young people at 6 events. The events included a careers fair, 4 mock interview sessions and an employability session.
56. A Business Sustainability Event was delivered on How to Build a Greener Future, in partnership with Leeds Beckett University and West Yorkshire Combined Authority E&S delivered the first Business Sustainability Breakfast Event in Leeds with over 20 businesses signing up to attend. Guest business speakers included Dawn O'Keefe, Co- founder and Director at Shine and Jannice Dye, HR Manager at C-Capture shared their green journey experiences to date and plans for the future. Businesses attending the event found out about a range of support options available:
- Measuring their environmental impact, understanding how climate change might affect their operations and taking steps to improve energy efficiency or flood resilience measures.
 - Ensuring they attract, develop and retain a greener, healthier and inclusive workforce.
 - Accessing research and academic expertise to enhance their business.
57. The Employment and Skills Business Newsletter that provides information and resources to support businesses' workforce needs across the city, also including the upcoming sustainability breakfast events, Leeds Inclusive Employers Network and T-Level support. The newsletter will be published every 2 months to approximately 5,000 subscribers. To find out more please visit: www.inclusivegrowthleeds.com

58. **Further Information.** The Service has several communication channels and social media accounts that promotes events, jobs fairs, job vacancies, Apprenticeships, and courses. Please link to our accounts: linktr.ee/eandsleeds

Facebook: facebook.com/eandsleeds

X (Twitter): twitter.com/eandsleeds

Instagram: instagram.com/eandsleeds

LinkedIn: linkedin.com/company/employment-and-skills-leeds-city-council/

YouTube: youtube.com/@employmentandskills

Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit: bit.ly/opportunitiesinleeds

For further information on Employment and Skills services and the support available please visit: employmentskillsleeds.co.uk

Ward Member Meetings

59. Ward Member meetings take place on a regular basis either face to face at the Civic Hall or online via teams. Services attending those meetings include, the Cleaner Neighbourhood Team, Parks and Countryside, Forestry, Traffic Management and Highways Maintenance and the Anti-Social Behaviour Team.
60. Councillors find this format of meetings useful, as it allows them to be briefed on what is happening in the service areas and also allows them to raise any questions with the service directly, which they can then relay back to their constituents.

Town and Parish Council Forum

61. The Town and Parish Council Forum meeting took place on the 19th February 2024 at Wetherby Town Hall. The agenda included updates from West Yorkshire Police and a presentation and update on Planning Policies and Processes. The next meeting will be in June 2024, venue and date are to be confirmed.

Leeds Festival Working Group

62. The Leeds Festival Working Group is co-chaired by the Harewood and Wetherby Councillors, with Leeds City Council officers, Leeds Festival Event Management, the Police and Councillors from the Town and Parish Councils all attending.
63. The work of the Leeds Festival Working Group has helped with communication of traffic management plans, introduction of additional safety and security elements and help liaise with residents.
65. This years Leeds Festival is planned for 23rd, 24th and 25th August, with entertainment for those camping starting on Thursday 22nd. The first Working Group meeting for the 2024 event will take place on 19th March 2024.

Community Engagement

66. Appendix 2 provides information on posts and details recent social media activity for the Outer North East Community Committee Facebook page.

Corporate Considerations

Consultation and Engagement

67. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

68. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

69. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

70. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

71. There are no legal implications or access to information issues and this report is not subject to call in.

Risk Management

72. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

73. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

74. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

75. None.

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Youth Work Report

Data Reporting Period: 01/10/23-31/12/23

Our Youth Work Report is a summary of the Youth Work delivered across the wards highlighted below.

| Inner East | Inner North East | Outer North East |
|-------------------------------|------------------|------------------|
| Burmantofts and Richmond Hill | Chapel Allerton | Alwoodley |
| Gipton and Harehills | Moortown | Harewood |
| Killingbeck and Seacroft | Roundhay | Wetherby |

The delivery of our Youth Work is underpinned by the **11 priorities highlighted in the Children and Young People’s plan 2018-2023**, the **Leeds Vision for Youth Work**, and the shared priorities of the **Safer, Stronger Communities City plan 2021-2024**.

Whilst the 11 priorities are embedded throughout our delivery, for the purpose of the report we will be providing a summary of the Youth Work delivered in line with the most frequently identified priorities, these priorities are highlighted below. The report highlights the top three most frequently identified priorities across the Inner East and provides a summary of how Leeds Youth Service deliver programmes and provision that are underpinned by the six pillars of Leeds Vision for Youth Work whilst ensuring operational delivery supports the Safer, Stronger Communities Plan.

| Children and Young Peoples Plan 2018-2023 | | | |
|---|---|----------------------------------|-------|
| Priority | Primary Focus | Secondary Focus | Total |
| 07 - Improve social, emotional and mental health & wellbeing | 53 | 53 | 106 |
| 09 - Support young people to make good choices & minimise risk taking | 05 | 60 | 65 |
| 09c - Reduce crime and anti-social behaviour | 05 | 59 | 64 |
| Leeds Vision For Youth Work | | | |
| Youth Work will be valued and understood | Participation and Empowerment | Collaboration | |
| Respect and Positivity | Inclusiveness, Equality, and Diversity | Quality, Safety, and Wellbeing | |
| Safer, Stronger Communities Plan 2021-2024 (Shared Priorities) | | | |
| ASB and Public Order | Domestic Violence and Abuse | Hate Crime | |
| Illicit Drugs and Substance Use | Offending Behaviours | Organised Crime and Street Gangs | |
| Exploitation and Radicalisation | People with multiple needs (Street Users and Sex Workers) | Violence and Sexual Crime | |

Provision Data 01/10/23-31/12/23

The below is a breakdown of the associated data with respect to provision delivery and attendance for the period 01/10/23-31/12/23.

Reporting Period: 01/10/23-31/12/23

| Ward | Number of sessions delivered | Total Number of Attendees | Total Number of distinct Attendees | Total Number of Attendees *Including those who are not registered with the service |
|-----------|------------------------------|---------------------------|------------------------------------|---|
| Alwoodley | 21 | 191 | 42 | 286 |
| Harewood | 13 | 178 | 30 | 183 |
| Wetherby | 40 | 611 | 167 | 694 |



Provision Summary December 23– February 2024

Children and Young People's Plan 2018-2023 Priority

07 - Improve social, emotional & mental health & wellbeing

Our top priority for delivery in quarter three was to Improve social, emotional & mental health & wellbeing, out of a total of 74 sessions this was the primary focus of 53 sessions, highlighting that this is the key issue impacting upon Young People across the Outer North East. This priority features in a range of different ways, from providing Young People with a safe space at our centre based provisions at Moortown Methodist Church, Lingfield Community Centre, Thorner Community Parish, Deepdale Community Centre, and Barleyfields Community Centre. To ensuring Young People are able to engage in a variety of provisions focused on peer pressure, wellbeing, mental health, and the links between a healthy diet and healthy mind. We were fortunate to receive a donation from Skipton Building City which has enabled our Youth Work team to plan and deliver sessions which are focused on health eating and cooking skills.

Our Youth Work team are regularly provided with the latest resources. To ensure Young People are aware of the latest support and resource available our team have recently introduced Young People to a range of new material from Night Owls and Safe Zone and reminded Young People of the support available from both Kooth and Teen Connect. The festive period is often a very challenging time for the Young People who engage in our provision and it was therefore fantastic to be able to take a group of Young People who attend our provision in Barleyfields on a trip during the Christmas Holidays. The opportunity for Young People to engage with Youth Workers in what would normally be a close down period for the service was invaluable and we are grateful for the funding received by the Wetherby Ward Councillors.

Whilst we deliver a range of targeted and issue based work, we continually recognise the impact of simply providing Young People with the opportunity to have fun with their peers and explore their thoughts and feelings on their terms. This has ranged from ensuring we factored time in provision to make Pancakes for Pancake Day or creating wellbeing tables at our Lingfield Community Centre where Young People are provided with a range of resource such as arts and crafts just help them to take some time out from what has often been a challenging day.

Children and Young People's Plan 2018-2023 Priority

Support Young People to make good choices & minimise risk taking behaviours.

Our core offer to Young People is built upon the foundations of voluntary engagement, this is just one of the many factors that creates environments where Young People are open to discussions and learning, not only developing their current knowledge and understanding but actively challenge current and previous decision making. Our Youth Work Teams are in a privileged position to be able to empower Young People and deliver sessions that really focus on the impact of our choices whilst education Young People on the importance of self-safety.

Recent examples of this would be taking information about the Walksafe application to several sessions across the Outer North East. Many Young People we engage will often frequent the city centre and by having access to the app they have an increased level of knowledge and understanding with respect to safe spaces and places in which they can access support. We have placed a heavy focus on the February Intensification month aligned to Project Shield. Sessions focused on the impact and consequence of knife crime have been delivered across the whole of the area with awareness raising sessions, sessions focused specifically on the dangers of knife crime, session focused on the impact of stress, anger, and peer pressure and sessions focused on the impact of role models and what we should look for within positive role models.

Whilst not featuring it the top three recording priorities, it is important to recognise that **09a - Promote sexual health** and **09b - Minimise the misuse of drugs, alcohol and tobacco** featured in a combined total of 72 sessions. This reflects that key conversations are taking place every week to enable Young People to be educated, informed and empowered when making essential life choices.



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Children and Young People's Plan 2018-2023 Priority

Reduce Crime and Anti-Social Behaviour

Reducing Crime and Anti-Social Behaviour is integrated throughout our Youth Work practice and weekly provisions. This work can take many forms and is something that we continually adapt in line with communication with Young People, partners, and communities. Youth Work is delivered to empower and prevent whilst also respond as and when identified. The very core of our work with respect to Reducing Crime and Anti-Social Behaviour is about ensuring Young People have the education, understanding, and empowerment to make positive decisions. This work is strongly aligned to the shared priority of addressing **ASB and public order** within the Safer, Stronger Plan. There are several weekly examples of this within our Core Offer via programming of issue based support, guidance, and activity.

Through weekly and bi-weekly centre based provisions across the wedge, there are regular opportunities to divert Young People away from negative behaviours into a safe, supportive environments. We have recently arranged for West Yorkshire Police to come and deliver targeted inputs to a number of our Youth Groups and this will be a great way of sustaining the work delivered during the February intensification month. We are also pleased to be part of the newly reformed Cluster meeting within the Wetherby ward, not only does this serve as great opportunity to link in with partners but also ensure we are engaging those Young People who need our support.

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| Leeds Vision For Youth Work | | |
|--|--|--------------------------------|
| Youth Work will be valued and understood | Participation and Empowerment | Collaboration |
| Respect and Positivity | Inclusiveness, Equality, and Diversity | Quality, Safety, and Wellbeing |

1. Youth Voice / Youth Involvement *Participation and Empowerment is at the very heart of our delivery. This has taken numerous forms over the past quarter with Young People across our provision been consulted on a range of issues. Young People were recently consulted on the headline title of the branding aligned to the partnership approach to tackling Youth Violence. We consulted with over 600 Young People and it is these Young People who voted for the final title – Project Shield. Leeds Youth Service are currently going through a re-branding process and at the heart of this is our new logo. It was essential that local Young People were integral to this process and with over 500 Young People involved in the consultation we have selected the logo which was chosen by Young People (by a huge 200 votes).



2. Partnership Work *Collaboration is at the heart of our delivery and it has been incredible to be part of the February Intensification month aligned to Project Shield. Our workforce have supported daily sessions at the Royal Armouries and it has been great to then take this knowledge and learning into sessions across local communities.

3. Inclusiveness, Equality, and Diversity is a feature of both our ethos and quarterly programme planning. Our team have worked alongside Leeds City Councils Equality Team to integrate the Religious Events and Celebration Calendar alongside our service curriculum calendar. This has seen a number of sessions delivered on World Religion Day and Chinese New Year whilst it was also great to have the Migrant Access Project recently present at our service managers meeting.

4. Respect and Positivity. Our Youth Work team are in the privileged position of educating and empowering good numbers of Young People on a weekly basis. At the heart of this sustained positive engagement are our centre based provisions. It is our seven weekly centre based sessions which provide a safe space in which to build the foundation for engagement, education, and empowerment.

5. Quality, Safety, and Wellbeing is evidenced within the Children and Young People's priorities that are most frequently featured across our provision. Ensuring Youth Work is delivered by a professionally qualified workforce and the issue based delivery in line with these priorities is further evidence of this. As highlighted 07 - *Improve social, emotional & mental health & wellbeing* is our most frequently addressed priority and this is reflected in a previous part of the report. It is also important to recognise the importance of physical wellbeing and the



opportunities for Young People to blow off some steam through a range of physical activity. This is reflected in the priority 08 - *Encourage physical activity and healthy eating* featuring 50 times during the reporting period.

6.Youth Work will be valued and understood. Recent months have provided yet more examples of the vast value of Youth Work, with high numbers engaging voluntary across our universal offer, from sports sessions, cooking groups, trips and activities (*Funded by Wetherby Ward Members), capturing Youth Voice, and targeted issued based work – the value to Young People from the local community is immeasurable. Ensuring our service and delivery is promoted across the city is pivotal to the continued development and growth of Youth Work across Leeds.

Youth Work Challenge – What has not gone well and contributing factors

Leeds City Council Budgetary Challenge

We continue to feel the impact of the current budgetary challenges faced by the local authority. Despite this challenge it is important that we recognise the continued and unwavering support from our Senior leadership team and Executive member.

Youth Work Forward Planning

The below are the key aims for the service in the coming months.

- To continue to focus on key ASB hot spots across the wedge and respond / divert provision as required.
- To continue in the development of Youth Voice, both internally and in partnership with Leeds Youth Voice
- To embed a robust management team across the East North East following numerous challenges over the past year.
- To explore the potential to develop senior youth members and volunteers (in line with revised volunteer programme).
- To continue to focus on the Children & Young people's plan being embedded in the delivery of all Youth Work Sessions and adapt to the 2023-2028 priorities.
- To work with partners to ensure vulnerable young people are protected and engaged in diversionary activities.
- To create opportunities within Youth Provisions for young people to access free food and develop skills around Healthy eating on a budget.
- To ensure the continued promotion of the Outer North East provision via the East North East social media accounts.
- To deliver a range of provisions underpinned by our service curriculum calendar, ensuring keys days, weeks, and months of awareness are integrated throughout our delivery.





Outer North East Community Committee

Facebook Highlights

28th November 2023 - 29th February 2024

Appendix 2

The Outer North East Community Committee Facebook page currently has **802** followers, with posts reaching **5,592** people.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate. Having said that, all posts can be read without any further interaction!!

The most popular post since 27th November 2023, was the post regarding the **Children Eat Free Half Term**.

- Engaged with **241** times.
- Reached a total of **5,441** people.

The following are screenshots of the most popular three posts since 27th November 2023. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.



2nd Most Popular – Leeds City Council Out of Hour Noise Service

2,213 people had this post delivered, with 26 Engagements.



Leeds City Council Outer North East Community Committee

Published by Elaine Lcc · 19 December 2023 · 🌐

Leeds City Council Out of Hour Noise Service Christmas and New Year Hours
Close on Christmas Eve, Sunday 24th December 2023 at 4am and will reopen at 5pm on Boxing Day, Tuesday 26th December 2023.

Close on New Years Eve, Sunday 31st December 2023 at 4am and reopen at 5pm on New Years Day, Monday 1st January 2024.

3rd Most Popular – Leeds Street Support

1,299 people had this post delivered to them with 15 Engagements.

FAQ: #LeedsStreetSupport

Concerned about someone on the streets? Report it!

- ▶ **Street Link** – [StreetLink - Connecting people sleeping rough to local services \(thestreetlink.org.uk\)](http://thestreetlink.org.uk)
- ▶ Use this if you have seen someone sleeping rough in Leeds...it sends an alert to the local authority or outreach service for the area (across England & Wales) to help them find the individual and connect them to support.

Street Outreach Service: 0113 245 9445
Leeds.SOS@cgf.org.uk

- ▶ **Leeds Housing Options:** 0113 222 4412
housing_options@leeds.gov.uk
- ▶ **Leeds Housing Options (Outside office hours)** 0113 378 8366
- ▶ **West Yorkshire Police:** non-emergency 101 or on line reporting <https://www.westyorksfire.police.uk/report-it>

▶ **Emergency Services:** Immediate Risk/ Danger 999
Where the person needs urgent medical attention or you believe they are under 16 years of age

Where can I signpost people in need in the City Centre?

- ▶ **St. George's Crypt:** 0113 245 9061
www.stgeorgescrypt.org.uk
- ▶ **St. Anne's Resource Centre:** 0113 281 6906 or www.st-annes.org.uk/our-services/homelessness/raise-st-annes-resource-centre/
- ▶ **York Street Health Practice:** 0113 295 4840 or www.bevanhealthcare.co.uk/contact-leeds/

Where can people go for further support?

- ▶ The Street Support platform connects people and organisations across Leeds. It lists a range of services for the homeless www.streetssupport.net/leeds

How can I help?

- ▶ There are lots of ways to help people in need on the streets of Leeds...Get involved and donate items, time or money...help make a lasting change. TY

SUPPORT CHANGE
#LeedsStreetSupport

Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood & Wetherby)

Report author: Elaine Matson, Localities Officer

Date: 21st March 2024

For decision

Outer North East Community Committee Finance Report

Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24. Financial decisions are taken to the Community Committee meetings to ensure transparency and that financial regulations are met.

Main issues

2. Each Community Committee has been allocated a Wellbeing Budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying for funding must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100,000) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every six months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North East Community Committee this means that the money for the Alwoodley, Harewood and Wetherby wards will be administered by the following Parish Councils; Aberford, Alwoodley, Bardsey, Barwick in Elmet and Scholes, Boston Spa, Bramham, Clifford, Collingham and Linton, East Keswick, Harewood, Scarcroft, Shadwell, Thorner, Thorp Arch, Walton and Wetherby.
9. It was agreed that CIL monies for Alwoodley, Harewood and Wetherby wards would be spent in the ward it was generated in.
10. Until the UK left the European Union, the EU's State Aid rules controlled how UK and discretionary EU funding was provided to enterprises and entities that engage in economic activities. Now the UK has left the EU, it is no longer bound by the State Aid rules and has developed its own domestic subsidy control regime, The Subsidy Control Act 2022. As the Subsidy Control Act 2022 has potential implications for the Community Committees as funding bodies, a 'subsidy control' assessment will be undertaken on all funding requests received by the Community Committees.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback, if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of budgets which have been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
15. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied.
- a. That all 3 Ward Members must be in agreement (unanimous) for a delegated decision to be approved. This was reiterated at the first meeting of 2023/24
16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
17. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs and also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1,000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.

Wellbeing Budget Position 2023/24

18. The total revenue budget approved by Executive Board for 2023/24 was **£47,460**. Table 1 shows a carry forward figure of **£91,178.73** which includes underspends from projects completed in 2022/23. **£29,598.76** represents wellbeing allocated to projects in 2022/23 and not yet completed. The total revenue funding available to the Community Committee for 2023/24 is therefore **£109,039.97**. A full breakdown of the projects approved or ring-fenced is available on request.
19. The total amount approved on Table 1 includes all the projects the committee has approved in 2023/24. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
20. The Community Committee is asked to note that there is currently a remaining balance of **£41,357.79**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing Revenue 2023/24

| | £ |
|--|--------------------|
| INCOME: 2023/24 | £47,460 |
| Balance brought forward from previous year | £91,178.73 |
| Less projects brought forward previous year | £29,598.76 |
| TOTAL AVAILABLE: 2023/24 | £109,039.97 |

| | £ | Ward Split | | |
|--|--------------------|-------------------|-------------------|-------------------|
| | | Alwoodley | Harewood | Wetherby |
| Income 2023/24 | £109,039.97 | £28,386.65 | £26,684.19 | £53,969.13 |
| Projects | £ | Alwoodley | Harewood | Wetherby |
| Community Engagement | £1,500 | | £1,000 | £500 |
| Slaid Hill Additional Seat | £1,000 | £1,000 | | |
| Alwoodley Road Safety | £2,545 | £2,545 | | |
| Community Connections | £2,115 | £2,115 | | |
| Community Skips (Wetherby) | £2,500 | | | £2,500 |
| Grit Bins (Alwoodley) | £3,386 | £3,386 | | |
| Getting Older Staying Healthy | £7,115 | £7,115 | | |
| Harewood Environmental Fund | £10,000 | | £10,000 | |
| Aberford Xmas Lights | £3,000 | | £3,000 | |
| Harewood and Wetherby Road Safety Project | £5,090.40 | | £2,545.20 | £2,545.20 |
| Wetherby and District Development Fund | £22,000 | | | £22,000 |
| Grit Bins (Wetherby) | £3,000 | | | £3,000 |
| Litter Bins (Wetherby) | £2,750 | | | £2,750 |
| Harewood and Wetherby Anti Burglary Project | £7,838.16 | | £3,919.08 | £3,919.08 |
| Alwoodley Juniors External Training Facilities | £888.00 | £888.00 | | |
| Walton Village Hall Christmas Fair | £700.00 | | | £700.00 |
| Moortown Rugby Club Bonfire | £750.00 | £750.00 | | |
| Speed Indicator Devices | £880.00 | £880.00 | | |
| Barwick and Scholes Christmas Lights | £992.00 | | £992.00 | |
| Alwoodley Skips | £255.56 | £255.56 | | |
| Girl Guiding Leeds (Alwoodley and Wetherby) | £500.00 | £119.50 | | £380.50 |
| Total Amount Approved | £78,805.12 | £19,054.06 | £21,456.28 | £38,294.78 |
| Underspends | -£11,122.94 | -£2,759.17 | -£7,238.74 | -£1,125.03 |
| Actual Remaining Balance (Total/Per ward) | £41,357.79 | £12,091.76 | £12,466.65 | £16,799.38 |

Wellbeing and Capital Projects for Consideration and Approval

21. The following projects are presented for Members' consideration:

22. **Project title:** Wigton Moor Woods Provision of an Embankment Slide

Name of group/organisation: Leeds City Council, Climate Energy and Green Space

Total project cost: £11,387.44

Amount proposed (Capital): £11,387.44

Wards covered: Alwoodley

Project description: Wigton Moor has a small play area with limited play opportunities the next nearest playground is some distance away on King Lane. The provision of the slide will greatly enhance the play area and play.

Delegated Decisions (DDN)

23. Since the last Community Committee meeting on the 11th December 2023, there has been one project approved by DDN for blue grit bin refills in Alwoodley. Total cost £4,436.

24. The Community Committee are asked to note the following:

- Wetherby Ward. Grange Park Solar Panels, £12,500 from the Wetherby and District Development Fund.
- Harewood Ward. Two new litter bins in Collingham, £498 from the Harewood Environmental Fund
- Harewood Ward. Compost for the bee pollinators £84 from the Harewood Environmental Fund
- Alwoodley Ward. Small grant for Lingfield Living Local towards kitchen upgrade.

Youth Activities Fund Position 2023/24

25. The total available for spend in Outer North East Community Committee in 2023/24, including carry forward from previous year, is **£47,171.40**.

26. The Community Committee is asked to note that so far, a total of **£32,987.97** has been allocated to projects to be provided in this financial year, as listed in **Table 2**.

27. The Community Committee is also asked to note that there is a remaining balance of **£15,940.43** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2023/24

| | Total allocation | Ward Split 8-17 Population | | |
|--|--------------------|-------------------------------|------------------|-------------------|
| | | Alwoodley | Harewood | Wetherby |
| Income 2023/24 | £31,833 | £12,192.04 | £9,772.73 | £9,868.23 |
| Carried forward from previous year | £70,553.74 | £21,125.76 | £26,341.57 | £23,086.41 |
| Total available (including brought forward balance) for schemes in 2023/24 | £102,386.74 | £33,317.80 | £36,114.30 | £32,954.64 |
| Schemes approved in 2022/23 to be delivered in 2023/24 | £55,215.34 | £17,920 | £15,418.67 | £21,876.67 |
| Total available budget for this year 2023/24 | £47,171.40 | £15,397.80 | £20,695.63 | £11,077.97 |
| Projects 2023/24 | Total | Alwoodley | Harewood | Wetherby |
| Leeds Rhinos Summer Camps (Wetherby) | £5,000 | | | £5,000 |
| Scarcroft Junior Cricket Project | £2,400 | | £2,400 | |
| Breeze in the Park 2023 (Wetherby) | £1,900 | | | £1,900 |
| Shadwell Tee Time Tennis | £2,000 | | £2,000 | |
| Leeds Rhinos Summer Camps (Alwoodley) | £6,010 | £6,010 | | |
| IGBO Union Holiday Camp | £500 | £500 | | |
| Jubilee Games (Wetherby) | £10,000 | | £10,000 | |
| Tempo FM Radio Academy | £3,750 | | | £3,750 |
| Moor Allerton Playscheme | £1,000 | £1,000 | | |
| Wetherby Youth Project | £427.97 | | | £427.97 |
| Total Amount Approved | £32,987.97 | £7,510 | £14,400 | £11,077.97 |
| Underspends | | -£24.00* | -£1,733 | |
| Actual Remaining Balance (Total/Per ward) | £15,940.43 | £7,911.80 | £8,028.63 | £0 |

*From 2022/23

Youth Activity Funding Projects for Consideration and Approval

28. Project title: Leeds Rhinos Multi Sport and Drama Summer Camps 2024

Name of group/organisation: Leeds Rhinos

Total project cost: £21,140

Amount proposed (YAF): £6,250

Wards covered: Alwoodley

Project description: The Leeds Rhinos Foundation delivers a range of projects under three principles of Sport, Health and Education. Sport is an engaging tool that allows our staff to work with a whole range of individuals, delivering important lifestyle messages to inspiring others to make positive changes to their own lives. They alongside primary and secondary schools, community clubs and holiday rugby camps to engage both children and adults.

29. Project title: Leeds Rhinos Multi Sport Summer Camps 2024

Name of group/organisation: Leeds Rhinos

Total project cost: £14,850

Amount proposed (YAF): £5,000 (from 2024/25 funding allocation)

Wards covered: Wetherby

Project description: The Leeds Rhinos Foundation will deliver a multi skills camp in Wetherby during the school holidays; May 2024, August 2024, October 2024 and February 2025 offering places for over 75-100 children age 7-14 regardless of gender or ability

30. **Project title:** Shadwell Tennis Club Schools Outreach Programme

Name of group/organisation: Shadwell Tennis Club

Total project cost: £4,337

Amount proposed (YAF): £3,987

Wards covered: Harewood

Project description: To bring the sport of tennis to young people (4 – 16 years old) in the communities the Harewood Ward and other surrounding areas through the Schools Outreach programme, After School sessions, Girls Only beginner lessons and Tee Time Tennis.

31. The committee are asked to note that an additional £1,000 has been approved by Harewood Councillors for the Jubilee Games 2024. Total project cost £11,000

Declined Projects

32. Since the last Community Committee meeting on the 11th December 2023, one project has been declined which is Herd Farm Pond Restoration, £6,203.

Capital Budget 2023/24

33. The Outer North East Community Committee has a capital budget of **£33,895.01** available to spend. Members are asked to note the capital allocation broken down by ward and summarised in **Table 3**.

TABLE 3: Capital 2023/24

| | £ | Alwoodley | Harewood | Wetherby |
|---------------------------------|------------|------------|------------|-----------|
| Balance March 2023 | £28,195.01 | £11,053.69 | £9,587.66 | £7,553.66 |
| Capital injection April 2023 | £3,800.00 | £1,266.66 | £1,266.67 | £1,266.67 |
| Capital injection November 2023 | £1,900.00 | £633.33 | £633.33 | £633.34 |
| Balance March 2024 | £33,895.01 | £12,953.68 | £11,487.66 | £9,453.67 |

Community Infrastructure Levy (CIL) Budget 2023/24

34. The Community Committee is asked to note that there is **£0** total payable to the Outer North East Community Committee.

Monitoring Information

35. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

36. An update will be provided at the next Outer North East Community Committee meeting.

Corporate Considerations

Consultation and Engagement

37. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

38. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

39. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

40. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

41. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

42. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Recommendations

43. Members are asked to make a decision on and note:

- a. Minimum condition arrangements for 2023/24
- b. Details of the Wellbeing Budget position (Table 1)
- c. Wellbeing proposals for consideration and approval (paragraph 21)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Youth Activity Funding proposals for consideration and approval (paragraph 28)
- f. Details of the Capital Budget (Table 3)

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Report of the City Solicitor

Report to: Outer North East Community Committee, Alwoodley, Harewood, Wetherby

Report author: Toby Russell, Governance Officer, 0113 3786980

Date: 21st March 2024 For decision

Dates, Times and Venues of Community Committee Meetings 2024/2025

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.

Main issues:

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2024/25, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2024/25, in line with previous practice.

5. The proposed meeting schedule for 2024/25 is as follows:

- **Mon, 15 July 24, 5.30pm**
- **Mon, 7 October 24, 5.30pm**
- **Mon, 16 December 24, 5.30pm**
- **Mon, 17 March 25, 5.30pm**

Meeting Days, Times and Venues

6. Currently, the Committee meets on a Monday at 5:30pm - and the proposed dates (above) reflect this pattern.
7. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times which would maximise the accessibility of the meetings for the community.

Options

8. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2024/25.

Recommendations

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2024/25 municipal year (as detailed above).

Background information

- Not applicable

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